## **POST-ASSESSMENT PROCEDURES**

1. Firstly, if you wish to show your students the results of their assessments, enable "After the quiz is closed" "Marks" under "Review options" using the "Edit/ Edit settings" setting for the relevant assessment in Editing mode. If you also enable the options "Whether correct" and "Right answer", your students will be shown the correct answers to the questions, as well as whether they answered them correctly.

If you wish to use the questions again in the future, do not enable the options "Whether correct" and "Right answer".

You may perform these procedures after completing the "Manuel grading" procedures.

Review options o			
During the attempt	Immediately after the attempt	Later, while the quiz is still open	After the quiz is closed
The attempt ?	☐ The attempt	☐ The attempt	☐ The attempt
☐ Whether correct ②	☐ Whether correct	☐ Whether correct	<ul> <li>Whether correct</li> </ul>
☐ Marks ⑦	☐ Marks	☐ Marks	Marks
☐ Specific feedback ?	☐ Specific feedback	☐ Specific feedback	<ul> <li>Specific feedback</li> </ul>
☐ General feedback ②	☐ General feedback	☐ General feedback	☐ General feedback
<ul> <li>Right answer ?</li> </ul>	☐ Right answer	Right answer	<ul> <li>Right answer</li> </ul>
Overall feedback 🕜	Overall feedback	Overall feedback	Overall feedback

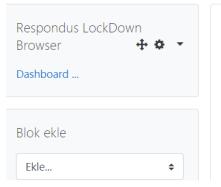
## From this point onwards, you will see the steps to save assessment results to your computer.

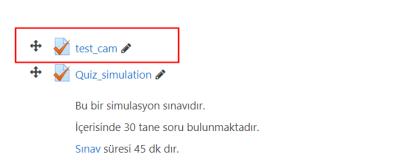
2. Click the name of your Assessment while in the Course. Example: test\_cam



## Admin Test Course

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3. Click the link "Attempts: nn" to see the number of students taking the assessment.

Example: Attempts: 1

test\_cam

Attempts allowed: 1

This quiz closed on Friday, 29 May 2020, 9:55 PM

Time limit: 40 mins

Attempts: 1

Back to the course

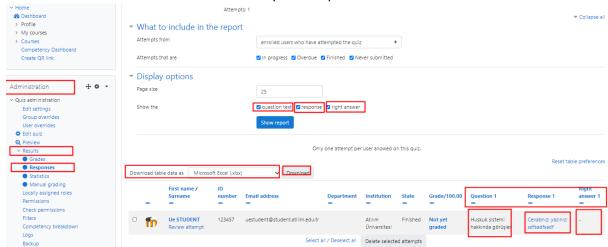
4. Especially if you have open ended questions, grade them via the links "Manuel grading", "Not yet graded", or the individual "Requires grading" links.

Q. 1
Grade/100.00 /100.00

Not yet graded Requires grading

5. Click the Sonuçlar/ Cevaplar link under the administration panel. Ensure that the options "soru metni", "cevap" and "doğru cevap" are enabled.

Then, choose the Excel or the pdf format under "Tablo verileri" to download your questions, student answers and the correct answers to your computer.



- 6. Save the "dersinizinadi-cevaplar.xls" file to your computer and review the answers using the file(s).
- 7. If you wish, you may only download the number of the correct or wrong answers of students by only enabling the option "Marks".
- 8. In addition, you may click "Review attempt" to review students' answers individually.

